

**WINDSOR ESSEX COMMUNITY HEALTH CENTRE (WECHC)  
BOARD OF DIRECTORS MEETING MINUTES**

**Wednesday January 29, 2020 5:30 to 8:00 pm**

**Teen Site, Lower Level Board Room, 1361 Ouellette Ave., Windsor, ON**

**Teleconferencing was available upon request**

- Present:** Kathryn Hengl (Chair), William McClounie (Vice Chair), Gina Graston (Secretary), Helen Bolton, Robert Fetherston, Ken Stewart, Jackie Dent
- Staff:** Rita Taillefer (ED), Sheraz Thomas (Director Data Management & Corporate Services), Alex Wiseman (Health Promoter)
- Regrets:** Helen Bolton, Jackie Dent
- Recorder:** Lynn Thomson, Executive Assistant, Recorder

Quorum was achieved. Five (5) of eight (8) Board Members were present.

- K. Hengl called the meeting to order at 5:35 p.m. and asked members to identify any conflict of interests at this time. None were declared.
- There were no requests made to “unstar” any items therefore the ‘starred’ (\*) items were deemed approved or received.

\* **Approval of the January 29, 2020 Agenda as presented.**

\* **Approval of the November 27, 2019 Board Meeting Minutes as circulated.**

**1. Accreditation – Interviewers On Site November 3-5, 2020**

- A Power Point oversight was presented with an overview of the accreditation process and Board Standards
- Sample questions were presented and discussed

**2. President’s Report (K. Hengl)**

- No update

**3. Board Liaison Report (H. Bolton) - Regrets**

- No update

**4. Executive Director’s Report (R. Taillefer)**

- **Facilities Report:** No update
- **Q3 Dashboard:** Reviewed. The quality of the data provided has improved over the past year in addition to improvement in MSAA targets.
- **Mobile Clinic:** Continuing in downtown Windsor core, which is providing successful. The first run at the Leamington greenhouse went well with 9 clients seen.
- **weCHC Philosophy Statement:** The Philosophy Statement was presented and reviewed. This is posted on the website and is a requirement for Accreditation.
- **DW Safety & Security Table Communications Strategy (DWSSTC):** Given changes to funding cuts from United Way, the organization is looking for organizations to fund their communication strategy (website containing information about the resources available in the downtown core). The Board is in agreement for a donation to be made.
- **Alliance AGM:** The AGM and conference will be held from June 9-11, 2020. The ED and one member from the Leadership Team will attend. The Board Liaison will also attend. No new resolutions have been presented.

- **EOI with the Primary Care Organizations for Structured Psychotherapy:** Funds are available for structured psychotherapy funding for mild to moderate mental health. The application will be submitted as a collaboration between 9 organizations.

**Motion:** A Motion was made to make a donation of to the DW Safety & Security Table Communications Strategy (DWSSTC) in the amount of \$500.

**Moved:** G. Graston                      **Seconded:** W. McClounie                      Opposed by one                      Carried

**Motion: A Motion to accept the Executive Director's Report**

**Moved:** K. Stewart                      **Seconded:** G. Graston                      No discussion                      Carried

**5. Committee Reports:**

**Finance Committee (Presented by S. Thomas in J. Dent absence)**

- The Committee last met on December 18, 2019 and will next meet on February 26, 2020. The December 18, 2019 meeting minutes were included in the meeting package
- Monthly Factual Certificate for December 2019 was included in the Agenda package.

**Q2 Variance Report**

<b>WEHC Program Budget Variance Report For Period: Sept, 2019</b>				
<b>Program</b>	<b>Annual Budget</b>	<b>Year to Date</b>		<b>Variance</b>
		<b>Budget</b>	<b>Actual</b>	
<b>CHC Core (LHIN/MOHLTC) Restricted</b>				
Physicians	2,281,973	1,140,987	1,061,521	79,466
Approved LHIN Reallocation (NP)	-	-	-	-
Non-Insured/Sessional	10,000	5,000	-	5,000
Paymaster SOAHAC	487,500	243,750	243,750	-
	<b>2,779,473</b>	<b>1,389,737</b>	<b>1,305,271</b>	<b>84,466</b>
<b>Unrestricted Operating</b>				
	7,811,940	3,905,970	4,020,867	(114,897)
	<b>7,811,940</b>	<b>3,905,970</b>	<b>4,020,867</b>	<b>(114,897)</b>
<b>Total</b>	<b>10,591,413</b>	<b>5,295,707</b>	<b>5,326,138</b>	<b>(30,432)</b>
<b>Dedicated Funding MOHLTC</b>				
Nurse Practitioner-Eating Disorders	202,682	101,341	95,597	5,744
Harm Reduction SAP	249,900	124,950	90,611	34,339
Diabetes Wellness	2,417,107	1,208,554	1,139,092	69,462
Chronic Disease Management	1,332,982	666,491	647,948	18,543
Hepatitis C Virus Team	477,465	238,733	230,024	8,709
Ontario Diabetes Strategy	263,400	142,187	115,856	26,331
	<b>4,943,536</b>	<b>2,482,255</b>	<b>2,319,128</b>	<b>163,127</b>
<b>Other Funding</b>				
Substance Abuse Teen	269,493	134,747	137,030	(2,284)
Diabetes Prevention Program	67,200	33,600	23,409	10,191
	<b>336,693</b>	<b>168,347</b>	<b>160,439</b>	<b>7,908</b>

Unrestricted Surpluses	(26,893)
Other Sources of Fund Type 2 Revenue	97,641
YTD Surplus/Deficit	74,209



