

WINDSOR ESSEX COMMUNITY HEALTH CENTRE (weCHC)
BOARD OF DIRECTORS MEETING MINUTES
Wednesday June 24, 2020 5:00 - 6:00 pm
By Teleconference: 1-855-344-7755 Conference ID 8005540

Present: Kathryn Hengl (Chair), William McClounie (Vice Chair), Jackie Dent (Treasurer), Gina Graston (Secretary), Robert Fetherston, Helen Bolton, Ken Stewart, Clara Howitt

Staff: Rita Taillefer (ED), Sheraz Thomas (Director Data Management & Corporate Services)

Recorder: Lynn Thomson, Executive Assistant, Recorder

Quorum was achieved. Eight (8) of eight (8) Board Members were present.

- K. Hengl called the meeting to order at 5:03 p.m. and asked members to identify any conflict of interests at this time. None were declared.
- There were no requests made to "unstar" any items therefore the 'starred' (*) items were deemed approved or received.

- * **Approval of the June 24, 2020 Agenda as presented.**
- * **Approval of the June 3, 2020 Board Meeting Minutes as circulated.**

1. AGM weCHC and Board Report

Motion: A Motion was made to approve the AGM weCHC & Board Report.

Moved: W. McClounie **Seconded:** B. Fetherston No discussion Carried

2. Committee Reports:

Finance Committee – J. Dent, Chair

- The Committee last met on June 17, 2020 and will next meet on December 16, 2020. The minutes from the June 17, 2020 meeting are included in the Agenda package.
- Monthly Factual Certificate May 2020
- The Committee met June 17, 2020 with the Auditor from Grant Thornton LLP to review the
- Draft Audited Financial Statements March 31, 2020.

Recommendation: A recommendation was made to approve Audited Financial Statements at March 31, 2020.

Motion: A Motion was made to approve the Audited Financial Statements dated March 31, 2020.

Moved: J. Dent **Seconded:** K. Stewart No discussion Carried

Recommendation: A recommendation was made to reappoint Grant Thornton LLP as weCHC Auditors for a further 3 year period from April 1, 2020 to March 31, 2023.

Motion: A Motion was made to reappoint Grant Thornton LLP as weCHC Auditors for a further 3 year period from April 1, 2020 to March 31, 2023.

Moved: J. Dent **Seconded:** G. Graston No discussion Carried

3. Governance Committee – B. Fetherston, Chair

- The Committee met June 17, 2020 and will next meet on October 20, 2020. The minutes from the June 17, 2020 meeting are included in the Agenda package.
- **2020-2021 Board and Board Committee Meeting Schedule**

Recommendation: A recommendation is made that the Board accept the 2020-2021 meeting schedule as presented.

Motion: A Motion was made to accept the 2020-2021 meeting schedule as presented.
Moved: B. Fetherston **Seconded:** C. Howitt No discussion Carried

• **weCHC Board of Directors for 2020-2021**

Reaffirm the appointments of the following members of the weCHC Board of Directors for 2020-2021. Kathryn Hengl, William McClounie, Jackie Dent, Robert Fetherston, Helen Bolton, Gina Graston, Ken Stewart, Clara Howitt.

Recommendation: A Resolution to be made to extend the terms of the Board outside the By-Laws for the purposes of succession planning. A Resolution be made to extend Kathryn Hengl and Bob Fetherston's terms for a further year (2020-2021).

Motion: A Motion was made to extend the terms of K. Hengl and B. Fetherston for one further year. The Resolution will be electronically for electronic signatures.

Moved: B. Fetherston **Seconded:** H. Bolton No discussion Carried

• **weCHC Sub Committees for 2020 – 2021**

Reaffirm the appointments of the following members of the weCHC Sub Committees of the Board for 2020-2021 were reaffirmed. Current Committee Membership:

Governance Committee: Bob Fetherston (Chair), William McClounie, Ken Stewart, Kathryn Hengl (Ex-Officio)

Finance Committee: Jackie Dent (Chair), Gina Graston, Ken Stewart, Kathryn Hengl (Ex-Officio)

QUR Committee: Helen Bolton (Chair), Gina Graston, Clara Howitt (to join effective October 2020)

Motion: To reaffirm the appointments of the above Sub committees with the addition of Clara Howitt to the QUR Committee.

Moved: B. Fetherston **Seconded:** W. McClounie No discussion Carried

• **Officers of the weCHC Board**

Reaffirm the Officers of the WECHC Board of Directors for 2020-2021. The current Officers are:

- Kathryn Hengl, Chair
- William McClounie, Vice Chair
- Jackie Dent, Treasurer
- Gina Graston, Secretary

Motion: To reaffirm the Officers of the weCHC Board

Moved: B. Fetherston **Seconded:** G. Graston No discussion Carried

4. **Quality Utilization and Risk Committee – H. Bolton, Chair**

- The Committee last met on March 3, 2020 and will next meet on October 28, 2020.

5. **In-camera – HR/Personnel/Finance Issues**

- There were no in camera items.

6. **Adjournment**

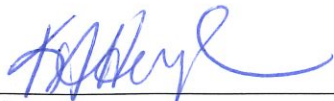
Motion: A Motion was made to adjourn the meeting at 5:35 pm.

Moved: B. Fetherston **Seconded:** C. Howitt Discussion Carried

The next Board Meeting will take place on Wednesday September 23, 2020. Venue TBD.

Respectfully Submitted by Lynn Thomson

Approved September 23, 2020



Kathryn Hengl, Chair

Gina Graston (signed electronically)

Gina Graston, Secretary



Lynn Thomson, Recorder